**Personal Assistant**

**£11.33 per hour**

Reports to: Senior Support Assistant

**Disability Action Yorkshire**

Would you like to work in social care, supporting younger disabled people to achieve their aspirations? Would you like to work for a charity that puts people first - we are not here to make a profit, we are here to make a difference!

We are extremely excited to now be recruiting for staff for our new supported living complex, due to open in June 2023, as well as our domiciliary care services.

As an organisation we continue to strive forward in developing our service, and are looking for enthusiastic people who can support us in working with disabled people to achieve their aspirations.

We are looking to recruit personal assistants for both day and night shifts within the new service. You will play a massive part in supporting customers to achieve their independent living goals.

For your first few months you will be working in our residential home getting to know some of the people you will be supporting in the community.

The role will involve supporting customers to live their lives in the way they wish. This will include personal care, development and maintenance of independent living skills, running their home, accessing the community as well as other identified support needs.

We offer a great working environment, great rates of pay, we encourage career progression within the organisation and provide a bespoke induction and training program throughout your work with us.

Contracts available from 5-37.5 hours

Does this sound like a job for you?

Are you enthusiastic, motivated and genuinely interested in a career in health and social care?

No experience required as all training will be provided.

If you would like to find out some more information on our charity, please visit www.disabilityactionyorkshire.org.uk. In the meantime.

**What we offer**

* Tech Scheme
* Wellness Wednesday
* Paid Blue Light Card
* Cycle to work scheme
* Fully funded Mandatory training
* Fully funded Diploma in Health & Social Care
* 28 days’ holiday plus additional payment for bank holidays worked
* Life Assurance
* HSF Health plan including Perk Box and 24 hour GP
* Employment Support Helpline
* Paid Birthday Leave
* Paid Breaks
* Paid DBS

**About You – Essential requirements**

* A desire to help others
* Able to work individually or as part of a team
* Flexible and adaptable
* Strong communication skills
* Energetic and committed
* Committed to good practice

**About You – Desirable requirements**

* Driving licence

**Job Responsibilities**

* To undertake a wide range of support tasks and activities for each customers, as described in their support plan, and directed by the customer, including personal care, domestic support and assistance with social needs.
* Work flexibly and creatively with customers on a day to day basis to recognise their achievements and identify problems, including ways of resolving them.
* To assist and participate in the care planning and risk management processes, enabling the people we support to live their lives to their full potential by promoting choice, independence, dignity, privacy, diversity, culture and values. This will be with guidance or as directed by senior staff.
* Contribute to regular review meetings of customers care and support, taking into account changing needs and choices.
* Ensure that all information relating to customers is kept up to date and communicated to others.
* Ensure that any concerns or changes to customers support needs or risk management are communicated to senior staff without delay.
* Assist customers to organise appointments which are important for the person being supported, including those necessary for maintaining their health and well-being.
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* Attends staff meetings, supervision and training as required.
* Promotes a positive image of disability, and the organisation.
* Maintains personal responsibility for following our policy and procedures as well as health and safety regulations.